

# Registration of birth and health insurance for your baby



Beter voor elkaar

Once your baby is born, there are several important things to take care of. These include registering the birth with the municipality and with your health insurance.

## **1. Registering the Baby with the Municipality**

When you have a baby, you need to register the birth within 3 days. You have to register the birth in the municipality where the child was born. In the municipality of Rotterdam, you can do this either digitally or at a Municipal Office (Stadswinkel) in Rotterdam.

### **Registering at a Municipal Office**

To register the birth at a Municipal Office, make an appointment online via [www.rotterdam.nl/loket/geboorteaangifte](http://www.rotterdam.nl/loket/geboorteaangifte). Or call 14 010.

### **What do you need to register the birth at a Municipal Office?**

- A valid proof of identity or residence permit for yourself and the mother.
- A printout of the birth certificate from the hospital. You can find this in your patient portal on [mijn.ikazia.nl](http://mijn.ikazia.nl).
- If applicable: declaration of acknowledgement.
- If applicable: declaration of name choice.
- If applicable: marriage certificate. Your child can only be added to a Dutch marriage certificate.

### **Registering Online**

You can also register your baby with the municipality of Rotterdam online at any time of the day.

You can find additional information at [www.rotterdam.nl/loket/geboorteaangifte](http://www.rotterdam.nl/loket/geboorteaangifte) or in the brochure of the Municipality of Rotterdam, which you will receive from the hospital.

## When to register?

- If your baby is born on **Monday**: no later than **Thursday**
- If your baby is born on **Tuesday**: no later than **Friday**
- If your baby is born on **Wednesday**: no later than **Friday**
- If your baby is born on **Thursday**: no later than **Monday**
- If your baby is born on **Friday**: no later than **Tuesday**
- If your baby is born on **Saturday**: no later than **Tuesday**
- If your baby is born on **Sunday**: no later than **Wednesday**

## 2. Health Insurance for your Baby

You must register your baby with your health insurer yourself, **within 6 weeks of the birth**. Once your baby's **insurance number** is known, please give it to the hospital.

While in the hospital, you can pass this on to the Admissions Department: +31 (0)10 297 55 00. Once back home, you can pass this on to the Patient Administration Department: +31 (0)10 297 50 00.

Please note! Registering with the health insurer is not the same as registering with the municipality.

If you do not register your baby with the health insurer, we will unfortunately have to send the hospital bill to your home address.



**Let op:** In deze folder staat informatie die belangrijk is voor u. Heeft u moeite met de Nederlandse taal? Lees deze folder dan samen met iemand die de informatie voor u vertaalt of uitlegt.

**Please note:** This leaflet contains information that is important for you. If you have trouble understanding the Dutch language, you should read this leaflet together with someone who can explain the information or translate it for you.

**Dikkat:** Bu broşür sizin için önemli bilgiler içerir. Hollandaca okumakta zorlanıyor musunuz? O zaman broşürü bilgileri sizin için çeviren ya da açıklayan biriyle okuyun.

**Uwaga:** Ta ulotka zawiera ważne dla Ciebie informacje. Masz trudności ze zrozumieniem języka holenderskiego? Przeczytaj tę ulotkę razem z kimś, kto przetłumaczy jej treść lub będzie w stanie wyjaśnić zawarte w niej informacje.

**انتبه:** هناك معلومات مهمة بالنسبة لك في هذا المنشور. هل تواجه صعوبة في اللغة الهولندية؟ اقرأ إذن هذا المنشور مع شخص آخر يترجم أو يشرح لك المعلومات.